

|   |                                 |   |  |                 |                                |                 |               |
|---|---------------------------------|---|--|-----------------|--------------------------------|-----------------|---------------|
| <b>Center Name:</b><br>Child Development Center FR&R Inc.   |                                 | <b>Address:</b><br>8 W. Mathis St.<br>Roswell, NM 88203 |  |                 | <b>Phone:</b><br>(575)624-7301 |                 |               |
| <b>License Number:</b><br>157666  | <b>Issue Date:</b><br>07/3/2017 | <b>Expiration Date:</b><br>07/2/2018                    | <b>Type:</b><br>2 Star Child Care Center |                 | <b>Status:</b><br>Licensed     |                 |               |
| <b>Capacity</b>   |                                 |   |  |                 | <b>Census</b>                  |                 |               |
| Over Age 2:   | 38                              | Under Age 2:  | 28                                       | Night Care:     | 45                             | Playground:     | 121           |
|   |                                 | Over 2:   | 21                                       | Under 2:        | 13                             |                 |               |
| <b>Days and Hours of Operation</b>  |                                 |   |  |                 |                                |                 |               |
|   | <u>Monday</u>                   | <u>Tuesday</u>  | <u>Wednesday</u>                         | <u>Thursday</u> | <u>Friday</u>                  | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times:  | 06:00 AM                        | 12:00 AM  | 12:00 AM                                 | 12:00 AM        | 12:00 AM                       | 12:00 AM        | Closed        |
| Closing Times:  | 11:59 PM                        | 11:59 PM  | 11:59 PM                                 | 11:59 PM        | 11:59 PM                       | 06:00 PM        |               |
| <b># of Classrooms:</b><br>5  | <b>Purpose:</b><br>Semi-Annual  |   | <b>Date:</b><br>11/06/2017               |                 | <b>Time:</b><br>10:00 AM       |                 |               |
| <b>Comments</b><br>Gave training on Disaster Preparedness Drills. Will need to perform and document by the end of the 4th quarter. Center had already performing the drills but did not document. |                                 |   |  |                 |                                |                 |               |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

**Licensure**

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| 8.16.2.11 A TYPES OF LICENSES                                  | Not Inspected |
| 8.16.2.11 B RENEWAL OF LICENSE                                 | Not Inspected |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE           | Not Inspected |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS | Not Inspected |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES               | Not Inspected |
| 8.16.2.18 D COMPLAINTS   | Not Inspected |
| 8.16.2.21 A LICENSING REQUIREMENTS                             | Not Inspected |
| 8.16.2.21 B CAPACITY OF CENTERS                                | Not Inspected |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS                    | Not Inspected |

**Administrative Requirements**

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| 8.16.2.22 A ADMINISTRATION RECORDS                       | Compliance     |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT | Not Inspected  |
| 8.16.2.22 C POLICY AND PROCEDURES                        | Not Inspected  |
| 8.16.2.22 D FAMILY HANDBOOK                              | Not Inspected  |
| 8.16.2.22 E CHILDREN'S RECORDS                           | Non-compliance |

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| <b>Administrative Requirements</b>   |                                  |                            |
| <p><b><u>Deficiencies</u></b><br/>Of the 10 children's records reviewed, 6 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.<br/><b>Regulation:</b> 8.16.2.22E(1)(e)</p> <p><b><u>Corrective Action Plan</u></b><br/>Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.<br/><b>Date to be Completed:</b> 12/06/2017</p>  |                                  |                            |
| <b>8.16.2.22 F PERSONNEL RECORDS</b>   |                                  | Non-compliance             |
| <p><b><u>Deficiencies</u></b><br/>The center failed to have 3 out of 3 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.<br/><b>Regulation:</b> 8.16.2.22F(1)(f)</p> <p><b><u>Corrective Action Plan</u></b><br/>The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.<br/><b>Date to be Completed:</b> 12/06/2017</p>  |                                  |                            |
| <b>8.16.2.22 G PERSONNEL HANDBOOK</b>  |                                  | Not Inspected              |
| <b>Personnel &amp; Staffing</b>  |                                  |                            |
| <b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>   |                                  | Compliance                 |
| <b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b>   |                                  | Compliance                 |
| <b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>  |                                  | Non-compliance             |
| <p><b><u>Deficiencies</u></b><br/>The center failed to post the capacity for each activity/interest area. 1 out of 5 classrooms failed to post the capacity for each activity/interest area. Arts and Crafts section in Little One's room was missing the capacity<br/><b>Regulation:</b> 8.16.2.23 C (2)(b)</p> <p><b><u>Corrective Action Plan</u></b><br/>Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC<br/><b>Date to be Completed:</b> 12/06/2017</p> |                                  |                            |
| <b>Services &amp; Care of Children</b>   |                                  |                            |
| <b>8.16.2.24 A GUIDANCE</b>  |                                  | Compliance                 |
| <b>8.16.2.24 B NAPS OR REST PERIOD</b>   |                                  | Compliance                 |
| <b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>  |                                  | Compliance                 |
| <b>8.16.2.24 D DIAPERING AND TOILETING</b>   |                                  | Non-compliance             |

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| <b>Services &amp; Care of Children</b>  |                                  |                            |
| <b><u>Deficiencies</u></b>  |                                  |                            |
| The diaper changing surface in the Infant - (6 wk. - 12 mo.) class room(s) is not waterproof. The surface has been cut with and needs replacement<br><b>Regulation:</b> 8.16.2.24D(4)                         |                                  |                            |
| <b><u>Corrective Action Plan</u></b>  |                                  |                            |
| An educator will change a child's diaper on a clean, safe, waterproof surface and discard any disposable cover and disinfect the surface after each diaper change.<br><b>Date to be Completed:</b> 12/06/2017 |                                  |                            |
| <b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>  |                                  | Compliance                 |
| <b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>   |                                  | Compliance                 |
| <b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>   |                                  | Compliance                 |
| <b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>  |                                  | Compliance                 |
| <b>8.16.2.24 I EQUIPMENT AND PROGRAM</b>  |                                  | Compliance                 |
| <b>8.16.2.24 J OUTDOOR PLAY AREAS</b>   |                                  | Compliance                 |
| <b>8.16.2.24 K SWIMMING, WADING AND WATER</b>   |                                  | Not Inspected              |
| <b>8.16.2.24 L FIELD TRIPS</b>  |                                  | Not Inspected              |
| <b>Food Service</b>   |                                  |                            |
| <b>8.16.2.25 B MEALS AND SNACKS</b>   |                                  | Compliance                 |
| <b>8.16.2.25 C MENUS</b>  |                                  | Compliance                 |
| <b>8.16.2.25 D KITCHENS</b>   |                                  | Compliance                 |
| <b>8.16.2.25 E MEAL TIMES</b>   |                                  | Compliance                 |
| <b>Health &amp; Safety Requirements</b>   |                                  |                            |
| <b>8.16.2.26 A HYGIENE</b>  |                                  | Compliance                 |
| <b>8.16.2.26 B FIRST AID REQUIREMENTS</b>   |                                  | Compliance                 |
| <b>8.16.2.26 C MEDICATION</b>   |                                  | Compliance                 |
| <b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>   |                                  | Compliance                 |
| <b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b>  |                                  | Compliance                 |
| <b>Buildings, Grounds &amp; Safety</b>  |                                  |                            |
| <b>8.16.2.29 A HOUSEKEEPING</b>   |                                  | Compliance                 |
| <b>8.16.2.29 B PEST CONTROL</b>   |                                  | Not Inspected              |
| <b>8.16.2.29 C MECHANICAL SYSTEMS</b>   |                                  | Compliance                 |
| <b>8.16.2.29 D WATER AND WASTE</b>  |                                  | Compliance                 |
| <b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>   |                                  | Compliance                 |
| <b>8.16.2.29 F EXITS AND WINDOWS</b>  |                                  | Compliance                 |
| <b>8.16.2.29 G TOILET AND BATHING FACILITIES</b>  |                                  | Compliance                 |
| <b>8.16.2.29 H SAFETY COMPLIANCE</b>  |                                  | Compliance                 |

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**Buildings, Grounds & Safety**

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| <b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b> | Compliance |
| <b>8.16.2.29 J PETS</b>  | Compliance |

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

*Nicholas Conde* 11/06/2017

11/06/2017

*Pearl Madrill*

11/06/2017

|                          |      |                             |      |
|--------------------------|------|-----------------------------|------|
| Surveyor: Nicholas Conde | Date | Facility Rep: Pearl Madrill | Date |
|--------------------------|------|-----------------------------|------|